

Date Received	Five Day Due Date	Seven Day Due Date	Requested What and by Who?	Response/Decision	Why?
12/27/2018	12/27/2018		J. Daniel Vernon- OP 30.1	Referred to Jim Bruce	Nothing Responsive
5/18/2018	5/18/2018		Constance Ward- Copy of public access version of Operating Procedure 445.1, Employee, Visitor, and Offender Searches	Emailed 5/18	Provided
5/7/2018	5/9/2018		access to and electronic copies of the Corrections Officer/Senior monthly vacancy rate for each prison in Virginia between January 2017 and April 2018. In addition, I request the overall monthly average vacancy rate and the current overall vacancy Kern O'Brien- access to and electronic copies of the Corrections Officer/Senior monthly vacancy rate for each prison in Virginia between January 2017 and April 2018. In addition, I request the overall monthly average vacancy rate and the What are the side effects of the body scanners on the health of adults and privacy of inmates? See attached	Emailed 5/9 Emailed 5/16 Emailed 5/14	Provided In-Part; Nothing Responsive Nothing Responsive Provided in-Part; Nothing Responsive
5/7/2018	5/14/2018		Wendell Waller-Morality Report for an inmate who died while at Fluvanna Correctional Correctional Facility	Responded 5/4	No Records Responsive
5/2/2018	5/9/2018	5/16/2018	John Fitzpatrick- Terms of [REDACTED] probation	Emailed 5/16	Exempt Per 3704(A) and 3706(A)(2)(f)
5/4/2018	5/12/2018		Wendell Waller- Morality Report for an inmate who died while at Fluvanna Correctional Correctional Facility	Referred to CME during the phone conversation	Nothing Responsive
5/1/2018	5/8/2018	5/16/2018	Jolene Self - The names, locations and current salaries of Registered Nurses in the Eastern Region, and the names of the five most used agencies for Registered Nurses and what the contracted rate of pay per hour is for Registered Nurses.	Followed up on 5/18 and Emailed 5/18	Provided in part; Nothing Responsive
4/27/2018	4/27/2018		[REDACTED] requesting his own personal records	Contacted 4/27	Denied Per 3703(B) & 3704(A)
4/24/2018	5/1/2018	5/10/2018	• Portions of the Medical Procedures Manual, and all other documents, that concern the following: o the current standards for diabetes care and diabetes medication regimens o Ian Mandel- all correspondence exchanged between the Director and the staff of the Department of Corrections and Delegates Nicholas "Nick" Freitas & copies of written correspondence between director staff and the delegates staff	Snail Mailed 5/10- Consulted Gregg Narchia	Provided In-Part; Nothing Responsive
4/19/2018	4/24/2018	5/4/2018	request for their "Inmate Number" and "Date Entered" of death row offenders. I notice that there are seven-digit numbers starting with a 10 or 11. But, I am seeking for their historical numbers with five- or six-digit numbers as the time offenders arrived on death row. And, they should not be confused with my request. There are some numbers (as seen in bold) found on certain offenders. I would like to request hard-copy or electronic copies of the information for the following individuals under their names	Narrowed down request 4/30	No records that pertained to request
4/11/2018	4/24/2018		Jolene Self - The names, locations and current salaries of Registered Nurses in the Eastern Region, and the names of the five most used agencies for Registered Nurses and what the contracted rate of pay per hour is for Registered Nurses	Emailed 4/24	Exempt Per 3704(A)
4/11/2018	4/12/2018		Susan Kyte - offender's gang affiliation	Referred to Brittany Crane	Nothing Responsive
4/11/2018	4/18/2018	4/27/2018	Requesting the names, locations, and current salaries of Registered Nurses in the Eastern Region	LK emailed on 4/12 Emailed 4/27	exempt per 3706(A)(2) Provided All
4/11/2018	4/18/2018		Jolene Self - The names, locations and current salaries of Registered Nurses in the Eastern Region, and the names of the five most used agencies for Registered Nurses and what the contracted rate of pay per hour is for Registered Nurses	Referred to Brittany Crane	Nothing Responsive

4/9/2018	4/9/2018	Daniel Patterson- [REDACTED] background investigation	Brittany Crane Emailed	Responded	BC Provided
4/6/2018	4/13/2018	Peggy A. Roberts- Requesting turnover rates of DOC positions	Referred to Trina Holt		Nothing Responsive
4/3/2018	4/10/2018	John Janson- List of Excessive Force incidents from Sussex 1 and 2 from 2010 to current	emailed on 4/11		exempt per 3705.1.1, 3706A2d and 3706A2i (OAG interpretation)
4/3/2018	4/4/2018	Times-Dispatch- all state responsible deaths from 2017 and so far in 2018; including offender names and times of death	GC- was advised to release name, DOD, and Facility		Nothing Responsive
4/3/2018	4/10/2018	Mark Smith- What is the approximate cost to incarcerate a prisoner who was convicted in the Richmond area	Directed to review VADOC facts on website		Nothing Responsive
4/2/2018	4/3/2018	James Kilgore- Attachement FOIA request seeking Ops	Emailed 4/3		Nothing Responsive
4/2/2018	4/3/2018	Heather Glass- Requesting Policies and Procedures to the operation of community residential programs that receive VADOC inmates	Emailed 4/3		Provided OP 940.1
4/2/2018	4/9/2018	John Janson- Excessive force investigation results for Sussex 1 & 2 2010-Present	Emailed 4/12		Exempt Per 3705.1(1)
4/2/2018	4/11/2018	Joshua Silverman- all documents regarding grievance procedures in effect between 4/30/2013-12/31/2013 at Greenville	Referred to Warden Dara Watson		DW Responded 4/19
4/2/2018	4/11/2018	Department of State Police- [REDACTED] death investigation records	Referred to Greg Carter 4/4		Nothing Responsive
4/2/2018	4/4/2018	Anne Berthold- Death Penalty Questions for Research Project out of Germany	Referred to Greg Carter 4/4		Nothing Responsive
3/26/2018	4/2/2018	Timothy Lyden/Hogan Lovells - Lethal Injection records	Emailed T.Lyden on 4/11		provided updated response
3/20/2018	3/30/2018	Lindsay D'Alfonso- Virginia community corrections programs that do and do not work, Successes and failures of Virginia community corrections programs	Emailed 3/30		No records responsive to request
3/16/2018		Deerfield Memo Case- Requestion copier ID number used to fax the memo	As of 4/11 HR was handling as part of official grievance request		Nothing Responsive
3/13/2018	3/14/2018	[REDACTED] Offender Demographic Information	Emailed John Turner 3/13		JT Responder, Exempt Per 3706
3/12/2018	3/29/2018	Lynda Smith Bugge - records regarding [REDACTED] suicide	emailed response to Lane Talbott on 3/28 for her response		exempt per 3706A2d, 3706A2i, and 3705.5.1
3/12/2018	3/13/2018	Susan Hutz-Offender [REDACTED] Records	Jane Ewing Emailed 3/13/2018		Provided In-Part, Exempt 3706
3/12/2018	4/3/2018	Lynly Leeper- Called for clarification on multiple occasions. Asked about education budget, ow many vocational programs were offered in last 5 years, and total number of male participants in each program	Called 4/1 & 4/3		Verbally withdrew request 4/3/18
3/9/2018	3/12/2018	Kevin Morris- Offender Demographic Information	Emailed 3/12 and 3/15		Exempt Per 3706
3/8/2018	4/2/2018	Laura Geller - sexual harassment claim information	emailed on 4/2, provided dollar amount		remainder exempt per 3705A5, 3705.1.3, 3705.8

2/28/2018	2/28/2018	Jerree Thomas- For Certification Standards For Jails		Jim Bruce Emailed on 2/28	Provided Town Hall Link
2/27/2018	3/5/2018	Dave Ayers- A copy of the Correctional Officer Basic Training syllabus; Sending out a brief survey to our correctional officers		Responded P12 3/14 & contacted Human Resources Subject Committee for P12	Provided P13 and Nothing Responsive P12
2/23/2018	3/2/2018	Rachael Rash- Records of [REDACTED]		Emailed 3/2/2018	Denied for Incorrect AUTH
2/23/2018	3/2/2018	Deerfield Memo Case- Requestion copier ID number used to fax the memo		Contacted VITA; and CW	Provided In-Part; Some records did not exist; Copier data still not found
2/22/2018	2/28/2018	Amy Walters- Youthful Offender Program OP's		Emailed 3/9	Provided Link to Ops and Exempt per 3705.7
2/16/2018	2/25/2018	Karlida Blocker- Miscellaneous OP's, Records of [REDACTED]		Jessica King Emailed on 3/7/2018	Provided in-Part; Nothing Responsive, and 3706
2/12/2018	2/20/2018	Malind Glaubke- Sex Offender Supervision Requirements		Jim Bruce Emailed on 10/20	Provided OP
2/8/2018	2/8/2018	Reemz Amien- Banned Reading List		Emailed Toni McDougould for Response	N/A
2/6/2018	3/8/2018	Lysa Maria Charity Stephens- Incident report of [REDACTED]		Snail Mailed 3/8/2018	Exempt Per 3705
1/31/2018	2/7/2017	Brent Solomon- Records in RE Marie Crawford's Incident		Emailed 2/7/2018	Provided In-Part, Exempt 3705.2
1/25/2018	1/25/2018	Zara Stone- Historic Media Records at State Industrial Farm for Women		Emailed 1/26	Nothing Responsive
1/24/2018	2/8/2018	Jeffrey Schawar- Roster of Offenders in P&P Programs in District 12		Emailed 2/8/2018	Exempt Per 3706
1/24/2018	1/31/2018	Jennifer Lochel- Records of [REDACTED] Offender Records		Emailed 1/31	Exempt Per 3706
1/19/2018	1/19/2018	[REDACTED] Her brothers release date		referred to Vallicia Bush	Nothing Responsive
1/12/2018	1/19/2018	Jerrado Gonzalez- Bulk Inmate Data-Base		Emailed 1/19/2018	Exempt Per 3706
1/12/2018	1/19/2018	Gerardo Gonzalez- looking for access to bulk inmates database files		Emailed 1/19	Exempt Per 3706
1/11/2018	1/19/2018	Teresa Cooper- [REDACTED] Records		Emailed Joyce Tiede 1/19/2018	N/A
1/11/2018	1/19/2018	Teresa Cooper- [REDACTED] Records		Referred to Joyce Tiede	Nothing Responsive
1/10/2018	1/10/2018	Mychal Mcneil- [REDACTED] release date		Referred to Lane Talbot 1/10	Nothing Responsive
1/7/2018	1/19/2018	Robert Eubank- Updated good time sheet		Referred to Lesley Ritenour 1/19	Nothing Responsive
1/4/2018	1/11/2018	Alyssa Aunsour-Records Outlining 2017 Inmates and results of MH Screenings		Called on 1/15 and 1/24	Request Cancelled
1/3/2018	1/10/2018	Jeffery Simmons- [REDACTED] release date		Referred to Lesley Ritenour 1/10	Nothing Responsive
1/2/2018	1/16/2018	Malinda Glaubke- Sex Offender Registry and Supervision Requirements		Mailed 1/12/2018	Nothing Responsive
1/1/2018	1/22/2018	Malinda R. Glaubke- copy of all sex offender registries and supervision requirements		Emailed 1/22	No Records Responsive to Request

12/27/2017	1/3/2018	J. Daniel Vinson- OP 30.1	Robert Neighbor- Offender- Records	1/17/2018	Eleanor Brown- 1. Was [REDACTED] Convicted 2. What was the date 3. Date of Release	1. Daniel Vinson- OP 30.1	Emailed Jim Bruce 12/27/2017	Provided 1/3/2018
12/27/2017	12/28/2017						Emailed 12/28/2017	Provided Offender Locator Link
12/26/2017	1/4/2018						Referred to JT	Nothing Responsive
12/24/2017	1/18/2018	James Carmody- OP 720.5	James Carmody- OP 720.5				Mailed 1/18/2018	Provided 1/3/2018
12/24/2017								
12/20/2017	12/29/2017	Lekeysha Eanes- Correspondance	Lekeysha Eanes- Correspondance				Emailed Kim Ware on 12/29/2017	KW Responed
12/20/2017	12/20/2017	Sandra Horton- Requested Records	Sandra Horton- Requested Records				Advised Lane Talbot on 12/20/2017	Provide With Authorization
12/19/2017	1/10/2018	Scott Daugherty- Records Regarding [REDACTED]	Scott Daugherty- Records Regarding [REDACTED]				Emailed 1/10/2018	Exempt per 3705
12/19/2017	1/10/2018	Scott Daugherty- Records Regarding [REDACTED]	Scott Daugherty- Records Regarding [REDACTED]				Emailed 1/10	Exempt Per 3705.1
12/18/2017	1/9/2018			1/17/2018			Emailed many different departments; Emailed 1/17	1. Nothing Responsive 2. 6. Provided 7. Nothing Responsive 8. Provided 9. 10. Nothing Responsive 11-13. Provided 14. Provided in-part (Nothing responsive to some parts)
		William Turner - VITA phone bills for 3 mos in 2017	William Turner - VITA phone bills for 3 mos in 2017	3/1/2018			snail mailed on 3/1	requested clarification and/or deposit due to inattentiveness of request
		Patrick Wilson- Over night travel records of Toni, Dave, Director Clarke, and Carlos	Patrick Wilson- Over night travel records of Toni, Dave, Director Clarke, and Carlos	5/17/2018			Snail Mailed 5/16	Provided
5/7/2018	5/14/2018	Wendell Waller- Morality Report for an inmate who died while at Fluvanna Correctional Facility for [REDACTED]	Wendell Waller- Morality Report for an inmate who died while at Fluvanna Correctional Facility for [REDACTED]	5/17/2018			Emailed 5/14	Exempt Per 32.1-127.1-03(D)(24), 3705.511. 3706(A)(2)(d)
5/1/2018	5/13/2018	M Dante- Totals for the following offenses by year for the years between 2012-2015: Prostitution, pimping, sex trafficking, human trafficking, solicitation, and other related offenses	M Dante- Totals for the following offenses by year for the years between 2012-2015: Prostitution, pimping, sex trafficking, human trafficking, solicitation, and other related offenses	5/21/2018			Clarified 5/13	No records responsive
5/21/2018	5/28/2018	Wendell Waller- Morality Report for an inmate who died while at Fluvanna Correctional Facility for [REDACTED] Follow up request	Wendell Waller- Morality Report for an inmate who died while at Fluvanna Correctional Facility for [REDACTED] Follow up request				Emailed 5/28	Exempt per 3705.5(1), 3706(A)(2)(d), and 32.1-127.1-03(D)(24)
5/16/2018	5/23/2018	Wendell Waller- video from dialysis room at VCCW of A. Duke requested by [REDACTED]	Wendell Waller- video from dialysis room at VCCW of A. Duke requested by [REDACTED]				Emailed 5/23	Nothing Responsive
5/21/2018	5/25/2018	Victor M. Glasberg- Contract for GEO Group	Victor M. Glasberg- Contract for GEO Group				Emailed 5/25	Provided in Part per 3705.2
5/14/2018	5/21/2018	[REDACTED] Evidence proving that his son was put in solitary confinement not in retaliation to his actions	[REDACTED] Evidence proving that his son was put in solitary confinement not in retaliation to his actions				Emailed 5/21 [REDACTED] was consulted	Was not specific enough; denied per 3704(B)
5/21/2018	5/28/2018	Russell Ford- Requesting all records and files for Chaplain Russell Ford, Chaplain at Hanover Learning Center, St. Penn, Greenville Correctional Center, Mecklenburg Correctional Center, Southampton Correctional Center and Deerfield Correctional Center, Death Row	Russell Ford- Requesting all records and files for Chaplain Russell Ford, Chaplain at Hanover Learning Center, St. Penn, Greenville Correctional Center, Mecklenburg Correctional Center, Southampton Correctional Center and Deerfield Correctional Center, Death Row				Emailed 5/28	Was not specific enough; denied per 3704(B) and 3704(i)
5/11/2018	5/18/2018	Claire G. Gastanaga- The name of the officer in charge who authorized the adverse action against [REDACTED] information regarding the offense with which [REDACTED] was charged under Operating	Claire G. Gastanaga- The name of the officer in charge who authorized the adverse action against [REDACTED] information regarding the offense with which [REDACTED] was charged under Operating	5/25/2018			Emailed 5/25	Exempt per 3706(b), 3706(A)(2)(d), 3706(A)(2)(i), 3705.2(2)

5/22/2018	5/29/2018	6/7/2018	Patrick Wilson- All written communication and video of [REDACTED] in December 2017 at Sussex I State Prison	Emailed 5/7	Exempt per 3705.5(1), 3706(A)(2)(d), and 3706(A)(2)(j)
5/31/2018	6/1/2018		Wendell Waller- OP 720.7	Emailed Jim Bruce 6/1	JB Provided
6/7/2018	6/7/2018		Patrick Wilson- OP 022.1	Emailed Jim Bruce 6/7	Jim Bruce Provided
6/5/2018	6/6/2018		Urine Test Observation/Accommodation Form	Emailed James Bruce 6/6	JB Provided
5/23/2018	5/30/2018		Leigh Smith- Employment Verification for [REDACTED]	Emailed Brittany Crane 5/30	BC Handled
Receipt	7 Day		Who From - Subject of Request	Who and When for Each Stage of the Response	Response and Date
6/11/2018	6/18/2018	6/27/2018	[REDACTED] I am requesting any and all documentation/evidence you have against me for terminating me on 06-04-2018	Forwarded to Jessie Vaughan 6/12. She provided investigation report 6/13. Connie McPeak also provided investigation notes 6/13.	Exempt Per Personnel Records
6/1/2018	6/8/2018	6/19/2018	Heather Glass- Community Residential Program. Gemeinschaft Home located at 1423 Mt. Clinton Pike Harrisonburg, Virginia 22802, specifically the following records: Current Community Contact Program contract; The Community Residential Program in effect prior to the current contract; Wendell Waller- All at Fluvanna 1. Emergency Healthcare Plan 2. All training materials 3. Inspection reports of external defibrillators	Forwarded to Erma and Nichole Hicks 6/7. NH provided first two bullets 6/8. Erma provided Department with remaining 6/12.	6/20 Provided in-part, did not have all documents requested in 4 and no documents pertaining to 6
6/5/2018	6/12/2018	6/21/2018	Wendell Waller- Staff members at Fluvanna trained to respond to health-related situations as required by OP 720.7, Section 5.	Forwarded to Casey Dailey 6/6 CD Provided 2 ad 3.	Provided all responsive documents 6/20
6/12/2018	6/19/2018	6/28/2018	Jolene Self- I am requesting the names, locations and current salaries of Registered Nurses in the Eastern Region as of June 1, 2018.	Casey Dailey 6/20. Called CD to check progress 6/22(N/A Answer), CD returned call and verified that they would have	Exempt Per 3705.1(1)
6/20/2018	6/27/2018	7/5/2018	Joe Giarratano- Records of evaluation conducted by Dr. Gravers	Forwarded to Steve Herrick 6/21.	Done Hopefully
6/19/2018	6/26/2018	7/5/2018	Laura Geller- We went over the court file for [REDACTED] in Virginia Beach. He was on probation after serving time in a child abuse case.	Forwarded Zackary Zwahl 6/19. Jacob Sent Extension 6/26. Emailed Margriet 6/28	Provided
6/20/2018	6/27/2018	7/9/2018	—The court order for probation case [REDACTED] says to have and unsupervised Laura Geller- I would like to submit a FOIA request for the following records: —Any email/text/correspondence mentioning/regarding the staffing levels at Virginia prison —To/From any administration officials at VDOC as well as Director of Communications Lisa Kinney	Made Lisa Kinney Aware 6/19 Geller clarification drafted 6/22. Geller Clarified to Harold W. Clarke, Director A. David Robinson, Chief of Corrections Operations N. H. "Cookie" Scott.	Exempt per 3706(b)(6)
6/19/2018	6/26/2018	7/6/2018	Laura Geller- I would like to request the staffing reports and vacancy data for corrections officers/correctional officers senior throughout Virginia DOC and broken down by individual prisons, for 2016, 2017 and whatever numbers are available for 2018 so far.	Requested must updated data from Trina Holt 6/22. Requested extension 6/28	Gave estimate to complete request
6/21/2018	6/28/2018	7/10/2018	Russell Ford- I am requesting all records from that time period regarding my work with the men of death row as well as my more general work ministering to the general population at the Virginia State Pen prior to its closing in 1991. This would include any files kept by administrators at the Virginia State Penitentiary and the Greenville Correctional Center.		Exempt Per 3705.2(14)(iv)
6/18/2018	6/25/2018			Received from Brittany Crane	Nothing Responsive to request 6/21
6/21/2018	6/28/2018		Jackie Kennedy- [REDACTED] release date	Forwarded to Terrence Gray	Done

6/21/2018	6/28/2018	Rashaun Ketter- 18 U.S. CODE § 622 Temporary Release I'm wondering is this possible. I have a step-daughter whose father is in prison at the South Hampton County Jail. She is graduating next year from Oscar Smith High School in Chesapeake, Va with Honors and is there any way possible that he could attend? It	Replied to all on message and asked to cc FOIA mailbox on reply 6/21	Done	
6/21/2018	6/28/2018	Emma Best- Documentation describing the email system(s) used by your agency, including the procedures and methods for performing searches of the email system.	Forwarded to Cherrey Wallace 6/21. Ryan replied asking her to verify VA residency 6/22.	Nothing Responsive to request 6/29	
6/21/2018	6/28/2018	Isaac A. McBeth- All investigation reports, photos, videos, correspondence, communications, evidence, and records related to the incident involving [REDACTED] being attacked on 5/18/2018	Forwarded from Paul Haymes 6/21. Requested the quantity of documents from Jessica Vaughan 6/22. JV said she Emailed Bender to ask for verification of his employment 6/21. Called Bender back 6/22 at 9am.	Exempt Per Active Investigation 2.2- 3706(2)(a) Bender did not Provide Verification	
6/14/2018	6/21/2018	Elliott B. Bender- Requesting all administrative investigation records of [REDACTED]	Forwarded to Jessica King 6/29	Exempt Per 2.2- 3706(2)(4)	
6/12/2018	7/11/2018	Joe Sternman- [REDACTED] records 4 Copies of any visitor logs related to [REDACTED] 2. Copies of any incoming or outgoing mail 2. Copies of any records detailing packages received by [REDACTED] 3. Copies of any paperwork documenting the [REDACTED]	Forwarded to Terrence Gray	Done	
6/24/2018	6/29/2018	Jackie Kennedy- [REDACTED] release date	Forwarded to Terrence Gray	Done	
6/29/2018	7/9/2018	Linsey Mazzaferro- All criminal records pertaining to [REDACTED]	No Residential Verification	Asked for VA Residency	Printed
6/27/2018	7/5/2018	[REDACTED] Polygraph results at Portsmouth P&P	Contacted Portsmouth P&P 7/3.	Snail Mailed Response, exempt per 3706(3)(6)	Printed
7/2/2018	7/5/2018	Ashia Smith- Wants brothers information updated at Virginia Beach City Jail		Nothing Responsive, recommended to contact VAC	Printed
7/2/2018	7/10/2018	Wendell Waller- List of all positions at Fluvanna trained in CPR, First Aid, and AED	Contacted Casey Bailey 7/3.	Nothing Responsive	Printed
6/25/2018	7/2/2018	[REDACTED] medical records	Forwarded to Teresa Jenkins	TJ Responded	Ryan Has
7/2/2018	7/10/2018	Tina Sheridan- [REDACTED] All Fibrosan (Transient Elastography) Records for Lawrence [REDACTED] (tests should have occurred between October 1, 2017 and March 1, 2018)	Forwarded to Gloria Sixel	GS Should Respond	Printed
7/3/2018	7/11/2018	Sandy Hausman- 1 - How many inmates died at Sussex I and II in 2017? In 2018? What were the names and causes of death? 2 - What was the cause of death for [REDACTED] When was he first diagnosed with Andrew T. Booden- Please provide the following documents or information:	Greg is handling. We shall help.	Done	Not FOIA
7/6/2018	7/13/2018	1. Any documents or materials indicating whether IP Address 71.80.7.135 was associated with any Department of Corrections computers at the above dates and Annie Fuentes- All [REDACTED] prison records, (including incarceration dates and location, disciplinary records and all programming.	Send Dean Draft 7/10	Nothing Responsive	Printed
7/6/2018	7/13/2018		Shelley Walker Handling	Done	Printed
7/5/2018	7/12/2018	Stanley Sicks- [REDACTED] Records of imprisonment and other programs	Dean is handling draft	Done	I don't have
7/6/2018	7/13/2018	Job Williams- I need a digital log of (time, date, length of call) that 911, 540-727-3443, 540-727-7520, 540-829-7765, 540-727-3430, and 540-272-7900 from land lines, cell phones, VOIP, or any other phone that is paid for by tax payer money	Asked for VA residency 7/9, Asked for Clarification 7/13.	Exempt Per	Printed
7/9/2018	7/16/2018	Soo Ra Bae- How might I go about finding info for an inmate incarcerated maybe in the 50s or 60s?		Directed to Library of VA	Printed
7/9/2018	7/16/2018	Wendell Waller- Job descriptions for RNs, LPNs, and Laboratory Technicians. He also wants copies of training logs maintained by the Medical Department as required by OP 720.7(6)(4)(a) as effective through 2014-2016	Forwarded to CD 7/10, Lisa Directed to ITO at Fluvanna, Requested extension 7/16	Nothing Responsive, Exempt Per 3705.1(c)	Printed
7/6/2018	7/13/2018	Sherri L. Padgett- All documents, videos, and audio files from altercation involving [REDACTED]	Received from IV, Forwarded to Roy Clary 7/10, Followed up with Roy 7/12, Requested extension, 7 day extension	Finished	
7/6/2018	7/13/2018	William Popomaronis- Copy of current Pharmacy contract with Diamond	Send to Peter Barley to respond	Done	Printed

7/12/2018	7/19/2018	Wendy N. Bray - I work with the Department of Veteran Affairs - Board of Veterans Appeals office. I have been trying to obtain medical documentation for a Veteran that supposedly died at the Deerfield Correctional Facility in Capron, Virginia. I need Kyle VanCours- I would like to place a Freedom of Information Request for a copy of the current or expired contract and/or agreement that the Virginia Department of Corrections may have with ShadowTrac Technologies, Inc. Also, if there is such a request to know the policy/procedure stating how offender mail is handled and forwarded to offender when offender is at another institution or jail. I request to know if my son [REDACTED] all has been Carlene Rummery- We would like to request the inmate photo of [REDACTED] for use in a television documentary series.	Forwarded to left Dillman to respond	Done	Printed
7/13/2018	7/20/2018	Toni Stiles- I am requesting a photocopy of inmate [REDACTED] Greenock Correctional Facility ID. I recently applied for a passport application for my child, and in order for the application to be processed a photocopy of his ID is needed. I can be reached via email or by cellphone [REDACTED]	Forwarded to Peter Bailey	PB Provided	Printed
7/16/2018	7/23/2018	Eric Gonzalez- All criminal records for [REDACTED]	Response Drafted	Exempt Per 3706(8)(4), and provided link to OP 803.1	Printed
7/16/2018	7/23/2018	Mario Gasparotto- Requested OP 401.1, 401.2, 401.3, 410.1, 410.2, 420.1, 420.2, 420.4, 425.4, 425.4RH, 440.3, and 440.4. Also requested Orientation Materials and Step-down program curriculum	Forwarded to Greg Carter	GC Provided	Printed
7/18/2018	7/25/2018	Debra Sears- Records of Inmate [REDACTED]	Forwarded to Melvin Davis	MD Will Respond	Printed
7/30/2018	7/27/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg Correctional Center with the terms or words, 'Mike Murphy', 'Murphy', or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individuals employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counseling and are licensed by the state as Brendan Mahoney- interview notes (He demanded acknowledgement of his email by 7/31 and provided by 8/10)	Forwarded to Shelley Walker	SW Will Respond	Printed
7/25/2018	8/1/2018	Hogan Lovells- 27 requests involving the Death Penalty	Jessica King Orientation Materials,	20 day extension	
7/23/2018	7/30/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg Correctional Center with the terms or words, 'Mike Murphy', 'Murphy', or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individuals employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counseling and are licensed by the state as Brendan Mahoney- interview notes (He demanded acknowledgement of his email by 7/31 and provided by 8/10)	Monday to meet with the important people, Extension Sent 7/30	Provided, Does not Exist	Get response together with what I have
7/24/2018	7/31/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg Correctional Center with the terms or words, 'Mike Murphy', 'Murphy', or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individuals employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counseling and are licensed by the state as Brendan Mahoney- interview notes (He demanded acknowledgement of his email by 7/31 and provided by 8/10)	Extension Sent 7/31,	Provided	Printed
7/30/2018	8/6/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg Correctional Center with the terms or words, 'Mike Murphy', 'Murphy', or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individuals employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counseling and are licensed by the state as Brendan Mahoney- interview notes (He demanded acknowledgement of his email by 7/31 and provided by 8/10)	Dean Sent out for responsive documents	Nothing Responsive	You are out of state, and we have nothing responsive. Jacob Draft Response sent by Brittany Crane 8/15/18
7/27/2018	8/3/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg Correctional Center with the terms or words, 'Mike Murphy', 'Murphy', or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individuals employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counseling and are licensed by the state as Brendan Mahoney- interview notes (He demanded acknowledgement of his email by 7/31 and provided by 8/10)	HR is working on that,	HR Responded	Printed
7/25/2018	8/2/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg Correctional Center with the terms or words, 'Mike Murphy', 'Murphy', or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individuals employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counseling and are licensed by the state as Brendan Mahoney- interview notes (He demanded acknowledgement of his email by 7/31 and provided by 8/10)	Nothing Responsive, but provided interview	Nothing Responsive, but provided interview	Printed
7/31/2018	8/7/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg Correctional Center with the terms or words, 'Mike Murphy', 'Murphy', or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individuals employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counseling and are licensed by the state as Brendan Mahoney- interview notes (He demanded acknowledgement of his email by 7/31 and provided by 8/10)	Forwarded to Shern Jenkins, P&P is sending me the responsive documents	Exempt Per 3706(6)	Printed
8/1/2018	8/8/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg Correctional Center with the terms or words, 'Mike Murphy', 'Murphy', or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individuals employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counseling and are licensed by the state as Brendan Mahoney- interview notes (He demanded acknowledgement of his email by 7/31 and provided by 8/10)	Sent to FFCW	CD Handling	closed
8/3/2018	8/10/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg Correctional Center with the terms or words, 'Mike Murphy', 'Murphy', or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individuals employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counseling and are licensed by the state as Brendan Mahoney- interview notes (He demanded acknowledgement of his email by 7/31 and provided by 8/10)	Took Extension,	BC Handled	Sent 8/17
8/2/2018	8/9/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg Correctional Center with the terms or words, 'Mike Murphy', 'Murphy', or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individuals employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counseling and are licensed by the state as Brendan Mahoney- interview notes (He demanded acknowledgement of his email by 7/31 and provided by 8/10)	Direct to Sussex II and ask them to get them the forms that she needs	Exempt Per 3706(8)(4)	closed
8/7/2018	8/14/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg Correctional Center with the terms or words, 'Mike Murphy', 'Murphy', or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individuals employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counseling and are licensed by the state as Brendan Mahoney- interview notes (He demanded acknowledgement of his email by 7/31 and provided by 8/10)	Dean has reached out to VADOC employees.	Forwarded to Sussex II	closed
8/8/2018	8/15/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg Correctional Center with the terms or words, 'Mike Murphy', 'Murphy', or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individuals employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counseling and are licensed by the state as Brendan Mahoney- interview notes (He demanded acknowledgement of his email by 7/31 and provided by 8/10)	Sent to Scott Richardson	No responsive documents	No responsive docs. 8/21/18
8/13/2018	8/20/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg Correctional Center with the terms or words, 'Mike Murphy', 'Murphy', or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individuals employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counseling and are licensed by the state as Brendan Mahoney- interview notes (He demanded acknowledgement of his email by 7/31 and provided by 8/10)	Jacob to write response, Lewis Eacho who to send it to	Asked to provide name and address	Never heard back with name and address. Closed 8/21/18
8/14/2018	8/21/2018	Michael Murphy- any emails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg Correctional Center with the terms or words, 'Mike Murphy', 'Murphy', or 'Unit Manager Murphy' be provided to me or Summer Allen- 1. The number of individuals employed by the Virginia Department of Corrections, work onsite, and have a graduate degree in Counseling and are licensed by the state as Brendan Mahoney- interview notes (He demanded acknowledgement of his email by 7/31 and provided by 8/10)			

8/15/2018	8/22/2018	Wendell Waller - Armor Contract			Forwarded to Peter Batley	P8 Responding	closed
8/14/2018	8/21/2018	James Kilgore - 1. The aggregate number of people on parole with electronic monitoring (including both GPS and RF monitors) at the end of each month for the period 2010 to 2015. In the event data are not available for the end of each month, Kerri O'Brien - copies of all incident reports at Augusta Correctional Center including the J Building for August 13th and 14th 2018			Dean is Handling	Denied request on 8/21/18 but stated I would see what we had.	Out of State
8/16/2018	8/23/2018	Kerri O'Brien - request access to and electronic copies the operating budget for Augusta Correctional Center including a breakdown for staffing positions filled and vacant.			Forwarded to Dave,	Diane Abato Responding	Denied 2.2-370684. Sent 8/28/18
8/16/2018	8/23/2018	Chuck Simpson - current list of all VA DOC Corrections Officers throughout the Commonwealth by each facility where they work, their rank, rate of pay. We are also requesting a current list of all other VA DOC personnel throughout the			Forwarded to Dave,	Diane Abato Responding	Sent 8/28/18
8/16/2018	8/23/2018	Wendell Waller - Dialysis Contract at Fluvanna.			Forwarded to Trina Holt, Trina Holt provided information	Sent 8/29/18	
8/20/2018	8/27/2018	Request (name and subject of)			Forwarded to Peter Batley for handling	Peter Batley Handling	closed
8/21/2018	8/28/2018	Request (1. what was provided, 2. what was withheld and why)				Code Cited	Notes
8/16/2018	8/23/2018	[REDACTED] - Visitation records for minor daughter			Sent to Yolonda Wyche		Sent 9/7 DNR
8/24/2018	8/31/2018	Heather Glass - Interview notes			Sent to Lucinda Childs-White		Complete per Berry Watson
8/27/2018	9/4/2018	Kerri O'Brien - IR from Sussex 1 for stabbing on 8/22/18			Sent to Dave R. Will get page volume from facility.		Withheld 2.2-370684. Sent 8/30/18.
8/27/2018	9/4/2018	Nichole Heath - All 400 Ops and 910.1 and 910.2			Jim Bruce provided redacted versions	3705.2	OAG approved disclosure
8/29/2018	9/5/2018	Sarah York - Policies from 1970			Sent to Jim Bruce		Done. Jim Bruce 8/28/18
8/30/2018	9/12/2018	Wendell Waller - Inspection Reports Cosh Cart Fluvanna			nothing responsive b/c recs don't exist		Sent to Jeff Dillman - followed up with JD on 9/11 - on 9/12, JD said Offender Request - denial letter: sealed
8/31/2018	9/10/2018	[REDACTED] - Offender at Greenrock			nothing provided. As offender, not emitted to records	per 3705(C)	D. Abato - OAG is custodian, RCM referred to Shewell King-Casew at DR spoke with requestor, agreed to 28th extension
9/5/2018	9/12/2018	William Turner - Legal Bills you have received from Sands Anderson for the year 2017. Docs from AG that deal with legal bills.			nothing responsive b/c DOC is not custodian		Sent to M. O'Shea to discuss. Talked to Margaret. Getting more information from supervisor and need to call attorney
9/5/2018	9/12/2018	Passero - Lawrence Queen - 7 requests regarding Jessica Watts - an Armor employee			provided		VCE is working on it. Want to talk about it
9/5/2018	9/12/2018	Serven - Daily Progress - VCE UVA furniture. Where made			2 pages responsive - withheld as Health Rec and Offender Rec	3705.5(1) and 3706 (B)(4)	Sent to Jeff Dillman. JD provided responsive docs on 9/10
9/5/2018	9/12/2018	Waller - "code Timeline" for [REDACTED]			will resubmit request that is reasonably specific		9/10... provided informed her to go through chain of command IDOC informed her to go through chain of command IDOC
9/10/2018	17-Sep	Emily Rong Zhang (Stanford Univ) - requesting "all records on all the individuals eligible for the Governor's program" in re: restoration of voting rights					
9/10/2018	9/17/2018	Daquala Cole - Operating Procedure 075.1			nothing provided...see notes		
9/11/2018	9/18/2018	Christie Hill (DOC employee) - OP 445.1			nothing provided...see notes		

9/13/2018	9/20/2018	9/14/2018	Kim Hawkins - Kitchen info (menu, clean-up, OPS) at Loudoun County Adult Detention Center	nothing provided...nothing responsive	Center is a jail
9/20/2018	9/27/2018	9/20/2018	Gay Lynn Jackson [REDACTED] is registered with this agency for an Aggravated Sexual Battery conviction from Bedford County, VA on 12/4/1998. Wilson was sentenced to 3 years in prison.	Eric Madison responded on 9/20	Sent to Eric Madison on 9/20 for response
9/20/2018	9/27/2018	10/9/2018	Tom Nash - MuckRock - All policies related to the employment and payment of incarcerated persons under the jurisdiction of this agency.	Denied - No VA address provided	Sent to Tama on 9/20 for next responsive to bullets 2 and 3 sent
9/21/2018	9/28/2018	9/24/2018	The most recent report regarding currently-employed incarcerated persons under [REDACTED] - Regarding the CMS used to manage PEP - (1) A copy of the current contract	Peter Bartley took lead on 9/24	Sent to Peter Bartley on 9/24
9/24/2018	10/1/2018	10/11/2018	(2) Six months of the most recent paid invoices	Sent to Tama to respond to on 9/24	sent to Tam on 9/24
9/26/2018	10/3/2018	10/15/2018	Nicole Porter - For each year starting in 2000 and through the end of 2017 (or the most recent year for which you have records), please provide the following information:	never received payment so request was closed on 11/13/18	asked requestor to narrow scope of employees on 10/2 -
9/26/2018	10/3/2018	10/15/2018	Marie Abigies - Any emails, memos, notices, policies and documents related to personal hygiene products for female offender visitors communicated by staff and administration at the Virginia Department of Corrections between Sept. 1, 2018 and Marie Abigies - The number of menstrual pads, tampons and menstrual cups purchased between Jan. 1, 2018 and Sept. 25, 2018 at each of the Virginia DOC facilities:	provided	
9/26/2018	10/3/2018	10/15/2018	Tom Nash - The complete policy documents or regulations relating to tampons that were to have taken effect on Oct. 6, 2018, outlined in the New York Times: https://www.nytimes.com/2018/09/15/us/tampons-ban-prisons-anton-karpov/ - I wanted to ask for a clarification of the DOC policy regarding the calculation of the inmate's release date. Particularly the application of the Good Time Award to those inmates, who serve their felony sentences in the local Alan Suderman (AP) - All written communications (including emails) to and from DOC director Harold W. Clarke regarding DOC's policies related to tampons worn by prison visitors. This request is limited to June 1, 2018 to the present.	No VA address provided	
9/28/2018	10/5/2018	9/28/2018	Brittany Weir (Texas) - Prison packet of [REDACTED]	Directed to OPs on website and provided Donna Shiflett's email.	
9/28/2018	10/5/2018	10/17/2018	Marsha Breeden [REDACTED] personnel information including emails, complaints/disciplinary actions, etc.	appr. ten pages withheld per 3705.7.2 - governor's working papers	sent to Shelley Walker for response on 10/2 - confirmed by SW on sent to Brittany Crane and Cherry Wallace for response - CW provided
10/1/2018	10/9/2018	10/1/2018	Jessica Davis - Denver Law School - I am looking for records on inmates who (1) were convicted of a crime that occurred on or before 1988, and (2) were juveniles at the time of the crime. For each of these inmates, could you please provide (1) the Brian McGuire - Hello, my name is Brian McGuire and I am the Security Operations Manager for the Virginia Department of Juvenile Justice. As an agency, we are in the early stages of building our own canine unit, and the VADOC policy 435.3 would Tom Nash - MuckRock - All policies related to the employment and payment of incarcerated persons under the jurisdiction of this agency.	Shelley Walker responded	
10/9/2018	10/16/2018	10/25/2018	The most recent report regarding currently-employed incarcerated persons under Tom Nash - The complete policy documents or regulations relating to tampons that were to have taken effect on Oct. 6, 2018, outlined in the New York Times: https://www.nytimes.com/2018/09/15/us/tampons-ban-prisons-shawn-valdez-1/ The Initial Program Description that was submitted to the VADOC's Sex Offender Program Director for approval of Counseling and Forensic Services, Inc.'s sex offender treatment program it conducts at District 21 P4p Ryan Keiper - Copies of the Request for Proposal/Rfp and all submitted proposals/bids related to DOC-03-2016 Copy of the final contract for DOC-03-2016	never received payment so request was closed on 11/15/18	
10/9/2018	10/16/2018	10/25/2018	Patrick Salisbury - info on offender's employed at VCE	denied - residency	
10/16/2018	10/23/2018	10/25/2018	State Farm Request for Incarceration dates deceased offender	sent to JB for response on 10/9	
10/16/2018	10/23/2018	10/25/2018	Erin Day - Oregon PEP - requesting records of VA SVP	provided in part - exempt per 3705B4	
10/18/2018	10/25/2018	10/25/2018	Tom Nash - Data on all cases of deaths in custody involving an Alaska Native/American Indian woman or girl victim within your jurisdiction(s). For the purposes of this request, "Alaska Native/American Indian" is defined as any	provided in part - exempt per 3706B4	
10/18/2018	10/25/2018	10/25/2018	AG said treat it like a regular FOIA.	sent to Eric Madison who sent to Maria Stravsky on 10/18/18	
10/23/2018	10/30/2018	10/25/2018	DE gave to Joyce Tiede for response	sent 2 Ks for 2003 and 2018	
10/27/2018	11/5/2018	11/14/2018	awaiting clarification from Nash - presumably, if request remains the same, we have nothing responsive per Warren -	sent to Malcolm Taylor on 10/29	
10/27/2018	11/5/2018	11/20/2018	AG said treat it like a regular FOIA.	Provided dates of incarceration and link to federal offender locator.	
10/27/2018	11/5/2018	11/20/2018	AG said treat it like a regular FOIA.	sent to Debra Eberly for handling	
10/27/2018	11/5/2018	11/20/2018	AG said treat it like a regular FOIA.	sent to Warren McGehee for response on 11/1, discussed with him on	

[illegible]

4/11/2018	4/18/2018	4/27/2018	Requesting the names, locations, and current salaries of Registered Nurses in the Eastern Region	Emailed 4/27	Provided All
4/11/2018	4/18/2018		Jolene Self - The names, locations and current salaries of Registered Nurses in the Eastern Region, and the names of the five most used agencies for Registered Nurses and what the contracted rate of pay per hour is for Registered Nurses.	Referred to Brittany Crane	Nothing Responsive
4/9/2018	4/9/2018		Oaniel Patterson- Steven Price background investigation	Brittany Crane Emailed	BC Provided
4/6/2018	4/13/2018		Peggy A. Roberts- Requesting turnover rates of DOC positions	Referred to Trina Holt	Nothing Responsive
4/3/2018	4/10/2018	4/12/2018	John Janson - List of Excessive Force Incidents from Sussex 1 and 2 from 2010 to current	emailed on 4/11	exempt per 3705.1.1, 3706A2d and 3706A2i (DAG interpretation)
4/3/2018	4/4/2018		Times-Dispatch- all state responsible deaths from 2017 and so far in 2018; including offender names and times of death	GC- was advised to release name, DOD, and Facility	Nothing Responsive
4/3/2018	4/10/2018		Mark Smith- What is the approximate cost to incarcerate a prisoner who was convicted in the Richmond area	Directed to review VADOC facts on website	Nothing Responsive
4/2/2018	4/3/2018		James Kilgore- Attachemnt FOIA request seeking Ops	Emailed 4/3	Nothing Responsive
4/2/2018	4/3/2018		Heather Glass- Requesting Policies and Procedures to the operation of community residential programs that receive VADOC inmates	Emailed 4/3	Provided OP 940.1
4/2/2018	4/9/2018	4/12/2018	John Janson- Excessive force investigation results for Sussex 1 & 2 2010-Present	Emailed 4/12	Exempt Per 3705.1(1)
4/2/2018			Joshua Silverman- all documents regarding grievance procedures in effect between 4/30/2013-12/31/2013 at Greenville		
4/2/2018	4/11/2018	4/15/2018	Department of State Police- [REDACTED] death investigation records	Referred to Warden Dara Watson	DW Responded 4/19
4/1/2018	4/4/2018		Anne Berthold- Death Penalty Questions for Research Project out of Germany	Referred to Greg Carter 4/4	Nothing Responsive
3/26/2018	4/2/2018	4/11/2018	Timothy Lyden/Hogan Lovells - Lethal Injection records	Emailed T Lyden on 4/11	provided updated response
3/20/2018	3/27/2018	3/30/2018	Lindsay O'Alfonso- Virginia community corrections programs that do and do not work; Successes and failures of Virginia community corrections programs	Emailed 3/30	No records responsive to request
3/16/2018			Oerfield Memo Case Requestion copier ID number used to fax the memo	As of 4/11 HR was handling as part of official grievance request	Nothing Responsive
3/13/2018	3/14/2018		[REDACTED] Offender Demographic Information	Emailed John Turner 3/13	JT Responder, Exempt Per 3706

3/12/2018	19-Mar	3/28/2018	Lynda-Smith Sugge - records regarding Andrew Earnest's suicide	emailed response to Lane Talbott on 3/28 for her response	exempt per 3706A2d, 3706A2i, and 3705.5.1
3/12/2018	3/13/2018		Susan Hutt-Offender- [REDACTED] Records	Jane Ewing Emailed 3/13/2018	Provided In-Part, Exempt 3706
3/12/2018	3/19/2018	4/3/2018	Lynly Leeper- Called for clarification on multiple occasions; Asked about education budget, ow many vocational programs were offered in last 5 years, and total number of male participants in each program	Called 4/1 & 4/3	Verbally withdrew request 4/3/18
3/9/2018	3/12/2018	3/15/2018	Kevin Morris- Offender Demographic information	Emailed 3/12 and 3/15	Exempt Per 3706
3/8/2018	4/2/2018		Laura Geller - sexual harassment claim information	emailed on 4/2, provided dollar amount	remainder exempt per 3703A5, 3705.1.3, 3705.8
2/28/2018	2/28/2018		Jerree Thomas- For Certification Standards For Jails	Jim Bruce Emailed on 2/28	Provided Town Hall Link
2/21/2018	3/5/2018	3/14/2018	Dave Ayers- A copy of the Correctional Officer Basic Training syllabus; Sending out a brief survey to our correctional officers	Responded Pt1 3/14 & and contacted Human Resources Subject Committee for Pt2	Provided Pt1 and Nothing Responsive Pt2
2/23/2018	3/2/2018		Racheal Rash- Records of [REDACTED]	Emailed 3/2/2018	Denied for Incorrect AUTH
2/23/2018	3/2/2018	3/16/2018	Deerfield Memo Case- Requestion copier IO number used to fax the memo	Contacted VITA; and CW	Provided In-Part; Some records did not exist; Copyer data still not found
2/21/2018	2/28/2018	3/9/2018	Amy Walters- Youthful Offender Program OP's	Emailed 3/9	Provided Link to Ops and Exempt per 3705.7
2/16/2018	2/26/2018	3/7/2018	Karlida Blocker- Miscelanous OP's, Records of Terry Ferguson	Jessica King Emailed on 3/7/2018	Provided In-Part, Nothing Responsive, and 3706
2/12/2018	2/20/2018		Malind Glaubke- Sex Offender Supervision Requirments	Jim Bruce Emailed on 10/20	Provided OP
2/8/2018	2/8/2018		Reema Amien- Banned Reading List	Emailed Toni McDougald for Response	N/A
2/6/2018	3/8/2018		Lysa Maria Charity Stephens- Incident report of [REDACTED]	Snail Mailed 3/8/2018	Exempt Per 3706
1/31/2018	2/7/2017		Brent Solomon- Records in RE [REDACTED] incident	Emailed 2/7/2018	Provided In-Part, Exempt 3705.2
1/25/2018	1/26/2018		Zara Stone- Historic Medical Records at State Industrial Farm for Women	Emailed 1/26	Nothing Responsive
1/24/2018	2/8/2018		Jeffrey Schawar- Roster of Offenders in P&P Programs in District 12	Emailed 2/8/2018	Exempt Per 3706
1/24/2018	1/31/2018		Jennifer Lochel- Records of [REDACTED] Offender Records	Emailed 1/31	Exempt Per 3706
1/19/2018	1/19/2018		Lavisthan Lawz- Her brothers release date	Referred to Vallacia Bush	Nothing Responsive

1/12/2018	1/19/2018	Jerrado Gonzalez- Bulk Inmate Data-Base	Emailed 1/19/2018	Exempt Per 3706
1/12/2018	1/19/2018	Gerardo Gonzalez- looking for access to bulk inmate database files	Emailed 1/19	Exempt Per 3706
1/11/2018	1/19/2018	Teresa Cooper- [REDACTED] Records	Emailed Joyce Tiede 1/19/2018	N/A
1/11/2018	1/19/2018	Teresa Cooper- [REDACTED] Records	Referred to Joyce Tiede	Nothing Responsive
1/10/2018	1/10/2018	Myca Mcneil- [REDACTED] release date	Referred to Lane Talbott 1/10	Nothing Responsive
1/7/2018	1/19/2018	[REDACTED] Updated good time sheet	Referred to Lesley Ritenour 1/19	Nothing Responsive
1/4/2018	1/11/2018	Alyssa Aurslour-Records Outlining 2017 Inmates and results of MH Screenings	Called on 1/16 and 1/24	Request Cancelled
1/3/2018	1/10/2018	Jeffery Simmons- [REDACTED] release date	Referred to Lesley Ritenour 1/10	Nothing Responsive
1/2/2018	1/16/2018	Malinda Glaubke- Sex Offender Registry and Supervision Requirements	Mailed 1/22/2018	Nothing Responsive
1/2/2018	1/22/2018	Melinda R. Glaubke- opy of all sex offender registries and supervision requirements	Emailed 1/22	No Records Responsive to Request
12/27/2017	1/3/2018	J. Daniel Vinson- OP 30.1	Emailed Jim Bruce 12/27/2017	Provided 1/3/2018 requested clarification and/or deposit due to magnitude of request
	3/1/2018	William Turner - VITA phone bills for 3 mos in 2017	snail mailed on 3/1	
	5/17/2018	Patrick Wilson- Over night travel records of Tori, Dave, Director Clarke, and Carlos	Snail Mailed 5/16	Provided
5/2/2018	5/14/2018	Wendell Waller- Morality Report for an Inmate who died while at Fluvanna Correctional Facility for Georgia Jones	Emailed 5/14	Exempt Per 32.1-127.1-03(D)(24), 3705.5(1): 3706(A)(2)(d)
5/1/2018	5/21/2018	M Dante- Totals for the following offenses by year for the years between 2012-2015: Prostitution, pimping, sex trafficking, human trafficking, solicitation, and other related offenses	Clarified 5/13	No records responsive
5/21/2018	5/28/2018	Wendell Waller- Morality Report for an Inmate who died while at Fluvanna Correctional Facility for [REDACTED] (Follow up request)	Emailed 5/28	Exempt per 3705.5(1), 3706(A)(2)(d), and 32.1-127.1-03(D)(24)
5/16/2018	5/23/2018	Wendell Waller- video from dialysis room at VCCW of A. Duke requested by [REDACTED]	Emailed 5/23	Nothing Responsive
5/21/2018	5/25/2018	Victor M. Glasberg- Contract for GEO Group	Emailed 5/25	Provided in Part per 3705.2
5/14/2018	5/21/2018	[REDACTED] Evidence proving that his son was put in solitary confinement not in retaliation to his actions	Emailed 5/21; Diane Abato was consulted	Was not specific enough; denied per 3704(B)
5/21/2018	5/28/2018	Russell Ford- Requesting all records and files for Chaplain Russell Ford. Chaplain at Hanover Learning Center, St Penn, Greenville Correctional Center, Mecklenburg Correctional Center, Southampton Correctional Center and Deerfield Correctional Center, Death Row	Emailed 5/28	Was not specific enough; denied per 3704(B) and 3704(H)

5/11/2018	5/18/2018	5/25/2018	Claire G. Gastanaga- The name of the officer in charge who authorized the adverse action against [REDACTED] was charged under Overstaying	Emailed 5/25	Exempt per: 3706(b), 3706(A)(2)(d), 3706(A)(2)(i), 3705.2(2)
5/22/2018	5/29/2018	6/7/2018	Patrick Wilson- All written communication and video of [REDACTED] in December 2017 at Sussex State Prison	Emailed 6/7	Exempt per 3705.5(1), 3706(A)(2)(d), and 3706(A)(2)(j)
5/31/2018	6/1/2018		Wendell Waller- OP 720.7	Emailed Jim Bruce 6/1	J8 Provided
6/7/2018	6/7/2018		Patrick Wilson- OP 022.1	Emailed Jim Bruce 6/7	Jim Bruce Provided
6/5/2018	6/6/2018		[REDACTED] Urine Test Observation Accommodation Form	Emailed James Bruce 6/6	J8 Provided
5/23/2018	5/30/2018		Leigh Smith- Employment Verification for [REDACTED]	Emailed Brittany Crane 5/30	BC Handled
Receipt		7 Day	Who From- Subject of Request	Who and When for Each Stage of the Response	Response and Date
6/11/2018	6/13/2018	6/27/2018	Angela Suba- I am requesting any and all documentation (evidence) you have against me for terminating me on 06-04-2018	Forwarded to Jessica Vaughan 6/12, She provided Investigation Report 6/13. Connie McPeak also provided investigation notes 6/13.	Exempt Per Personnel Records
6/1/2018	6/8/2018	6/19/2018	Heather Glass- Community Residential Program Gemeinschaft Home located at 1423 Mt Clinton Pike Harrisonburg, Virginia 22802, specifically the following records: Current Community Residential Program contract; The Community Residential Program contact in effect prior to the current Wendell Waller- All at Fluvanna 1. Emergency Healthcare Plan 2. All training materials 3. Inspection reports of external defibrillators	Forwarded to Erma and Nichole Hicks 6/7. NH provided first two bullet points 6/8. Erma provided Department with remaining 6/12.	6/20 Provided in-part, did not have all documents requested in 4 and no documents pertaining to 6
6/5/2018	6/12/2018	6/21/2018	Wendell Waller- Staff members at Fluvanna trained to respond to health-related situations as required by OP 720.7, Section 5.	Forwarded to Casey Dailey 6/6. CD provided 2 ad 3.	Provided all responsive documents 6/20
6/12/2018	6/19/2018	6/28/2018	Wendell Waller- Staff members at Fluvanna trained to respond to health-related situations as required by OP 720.7, Section 5.	Casey Dailey 6/20, Called CD to check progress 6/22 (No Answer), CD returned call and verified that they would have	Exempt Per 3705.1(1)
6/20/2018	6/27/2018	7/9/2018	Jolene Self- I am requesting the names, locations and current salaries of Registered Nurses in the Eastern Region as of June 1, 2018.	Forwarded to Steve Herrick 6/21.	Done Hopefully
6/19/2018	6/26/2018	7/5/2018	Joe Giarratano- Records of evaluation conducted by Dr. Gravers	Forwarded Zackary Zwahl 6/19. Jacob Sent Extension 6/26. Emailed Margret 6/28	Provided
6/20/2018	6/27/2018	7/9/2018	Laura Geller - We went over the court file for [REDACTED] in Virginia Beach. He was on probation after serving time in a child abuse case. --The court order for probation said [REDACTED] did not have any unsupervised Laura Geller- I would like to submit a FOIA request for the following records: --Any email/text/correspondence mentioning/regarding the staffing levels at Virginia prison --To/From any administration officials at VDOC, as well as Director of Communications Lisa Kinney	Made Lisa Kinney Aware 6/20. Response Drafted 6/26, Attempting to Obtain Tucker's File from Ms. Marin, Called Ms. Hall 7/9 Made Lisa Kinney Aware 6/19. Geller clarification drafted 6/22. Geller Clarified to Harold W. Clarke, Director A. David Robinson, Chief of Corrections Operations N. H. "Cookie" Scott,	Exempt per 3706(8)(6)
6/19/2018	6/26/2018	7/6/2018	Laura Geller- I would like to request the staffing reports and vacancy data for corrections officers/correctional officers senior throughout Virginia DOC and broken down by individual prisons, for 2016, 2017 and whatever numbers are available for 2018 so far.	Requested most updated data from Trina Holt 6/22, Requested extension 6/28	Gave estimate to complete request Exempt Per 3705.2(14)(v)

6/18/2018	6/25/2018	Russell Ford- I am requesting all records from that time period regarding my work with the men of death row as well as my more general work ministering to the general population at the Virginia State Pen prior to its closing in 1991. This would include any files kept by administrators at the Virginia State Penitentiary and the Greensville Correctional Center.	Received from Brittany Crane	Nothing Responsive to request 6/21
6/21/2018	6/18/2018	Jackie Kennedy- [redacted] release date	Forwarded to Terrence Gray	One
6/21/2018	6/28/2018	RaShaun Ketter- 1E U.S CODE 3622 Temporary Release I'm wondering is this possible. I have a step-daughter whose father is in prison at the South Hampton County Jail. She is graduating next year from Oscar Smith High School in Chesapeake, Va with Honors and is there any way possible that he could attend? It Emma Best- Documentation describing the email system(s) used by your agency, including the procedures and methods for performing searches of the email system.	Replied to all on message and asked to cc FOIA mailbox on reply 6/21	Done
6/21/2018	6/28/2018	Isaac A. McBeth- All investigation reports, photos, videos, correspondence, communications, evidence, and records related to the incident involving [redacted] being attacked on 5/18/2018	Forwarded to Cherrey Wallace 6/21, Ryan replied asking her to verify VA residency 6/21	Nothing Responsive to request 6/29
6/21/2018	6/28/2018	Elliot B. Bender- Requesting all administrative investigation records or [redacted]	Forwarded from Paul Haymes 6/21, Requested the quantity of documents from Jessica Vaughan 6/22. IV Said she Emailed Bender to ask for verification of his employment 6/21, Called Bender back 6/22 at 9am.	Exempt Per Active Investigation 2.2- 3706(2)(a) Bender did not Provide Verification
6/22/2018	6/29/2018	Joe Sterman- [redacted] records 4. Copies of any visitor logs related to [redacted] 1. Copies of any incoming or outgoing mail 2. Copies of any records detailing packages received by [redacted] 3. Copies of any paperwork documenting the [redacted]	Forwarded to Jessica King 6/29	Exempt Per 2.2- 3706(8)(4)
6/24/2018	6/29/2018	Jackie Kennedy- [redacted] release date	Forwarded to Terrence Gray	Done
6/29/2018	7/9/2018	Linsey Mazzaferro- All criminal records pertaining to [redacted]	No Residential Verification	Asked for VA Residency
6/27/2018	7/5/2018	Andre Williams- Polygraph results at Portsmouth P&P	Contacted Portsmouth P&P 7/3,	Snail Mailed Response, exempt per 3706(8)(6)
7/2/2018	7/5/2018	[redacted] Wants brothers information updated at Virginia Beach City Jail		Nothing Responsive, recommended to contact VBCJ
7/2/2018	7/10/2018	Wendell Waller- List of all positions at Fluvanna trained in CPR, First Aid, and AEO	Contacted Casey Dailey 7/3,	Nothing Responsive
6/25/2018	7/2/2018	Kevin Shea- [redacted] medical records	Forwarded to Teresa Jenkins	TJ Responded
7/2/2018	7/10/2018	Tina Sheridan- [redacted] All Fibrosan (Transient Elastography) Records (tests should have occurred between October 1, 2017 and March 1, 2018) Sandy Hausman- 1 - How many inmates died at Sussex I and II in 2017? In 2018? What were the names and causes of death? 2 - What was the cause of death for [redacted] When was he first diagnosed with Andrew T. Budoh- Please provide the following documents or information: 1. Any documents or materials indicating whether IP Address 71.60.7.135 was associated with any Department of Corrections computers at the above dates and Annie Fuentes- All [redacted] Prison records, including incarceration dates and location, disciplinary records and all programming.	Forwarded to Gloria Siveis	GS Should Respond
7/3/2018	7/11/2018		Greg is Handling. We shall help,	One
7/6/2018	7/13/2018		Send Dean Draft 7/10	Nothing Responsive
7/6/2018	7/13/2018		Shelley Walker Handling	Done
7/5/2018	7/12/2018	Stanley Sacks- [redacted] Records of imprisonment and other programs	Dean is handling draft	Done

7/16/2018	7/13/2018	Job Williams- I need a digital log of (time, date, length of call) that 911, 540-727-3443, 540-727-7520, 540-829-7766, 540-727-3430, and 540-272-7900 from land lines, cell phones, VOIP, or any other phone that is paid for by taxpayer money	Asked for VA residency 7/9, Asked for Clarification 7/13,	wyhtz	
7/9/2018	7/16/2018	Soo Ra Bae- How might I go about finding info for an inmate incarcerated maybe in the 50s or 60s?		Directed to Library of VA	
7/9/2018	7/16/2018	Wendell Waller- Job descriptions for RNs, LPNs, and Laboratory Technicians. He also wants copies of training logs maintained by the Medical Department as required by OP 720.7(8)(4)(a) as effective through 2014-2016	Forwarded to CD 7/10, Lisa Directed to ITO at Fluvanna, Requested extension 7/16	Nothing Responsive, Exempt Per 3705.1(1)	
7/16/2018	7/13/2018	Sherri L. Padgett- All documents, videos, and audio files from altercation involving Lamonte Franklin Defreice	Received from JV, Forwarded to Roy Clary 7/10, Followed up with Roy 7/12, Requested extension. 7 day extension	Finished	3706(8)(4), 3705.2(14), Follow up with Roy Send 7 Day extension
6/30/2018	7/9/2018	Carla Stevens- My son [REDACTED] was housed there for a short time. I would like a copy of his attorney visits, phone calls or legal mail, if any. I realize that I will not be provided any sensitive or privileged client attorney	Dean contacted institutuin for documents,	Exempt Per 3706(8)(4)	
7/16/2018	7/13/2018	William Popomaronis- Copy of current Pharmacy contract with Diamond	Send to Peter Batley to respond	Done	
7/12/2018	7/19/2018	Wendy N. Bray- I work with the Department of Veteran Affairs - Board of Veterans Appeals office. I have been trying to obtain medical documentation for a Veteran that supposedly died at the Deerfield Correctional Facility in Capron, Virginia. I Kyle VanCourt- I would like to place a Freedom of Information Request for a copy of the current or expired contract and/or agreement that the Virginia Department of Corrections may have with ShadowTrack Technologies, Inc. Also, if there is such	Forwarded to Jeff Dillman to respond	Done	
7/16/2018	7/20/2018	Carla Stevens- I request to know the policy/procedure stating how offender mail is handled and forwarded to offender when offender is at another institution or jail. I request to know if my son [REDACTED] mail has been	Forwarded to Peter Batley	P8 Provided	
7/16/2018	7/23/2018	Carlene Rummery- We would like to request the inmate photo of [REDACTED] for use in a television documentary series.	Response Drafted	Finished	Dean is Looking to see where we can move forward with this
7/16/2018	7/23/2018	Toni Stiles- I am requesting a photocopy of inmate [REDACTED] ID. I recently applied for a passport application for my our child, and in order for the application to be processed a photocopy of his ID is needed. I can be reached via email or by cellphone 757-402-0344	Forwarded to Greg Carter	GC Provided	
7/18/2018	7/25/2018	Eric Gonzalez- All criminal records for Patricia Browne	Forwarded to Shelley Walker	SW Will Respond	
7/20/2018	7/27/2018	Mateo Gasparotto- Requested OP 401.1, 401.2, 401.3, 410.1, 410.2, 420.1, 420.2, 420.4, 425.4, 425.4RH, 440.3, and 440.4. Also requested Orientation Materials and Steo-down program curriculum	Forwarded to Greg Carter	GC Will Respond	Request the Extension Tomorrow, JB is answering Separately
7/25/2018	8/1/2018	[REDACTED] Records of incarceration	Jessica King Orientation Materials,	Done	
7/23/2018	7/30/2018	Hogan Lovells- 27 requests involving the Death Penalty	Monday to meet with the Important people, Extension Sent 7/30		Find Ryans last response
7/24/2018	7/31/2018	Michael Murphy- any e mails from Delbert Garrett of the Virginia Department of Corrections at Lunenburg correctional center with the terms or words, "Mike Murphy", "Murphy", or "Unit Manager Murphy" be provided to me or			
7/30/2018	7/6/2018				
8/31/2018	resp on 9/10	Larry Preston Cooke (inmate at Green Rock) requesting all admin records from 2005-2015			mailed denial on 9/10 per 3703(C)